

DEPARTMENT OF PUBLIC WORKS  
BUREAU OF PARKS AND RECREATION  
WATERBURY, CONNECTICUT

FACILITY AND EQUIPMENT APPLICATION

DATE: \_\_\_\_\_

GROUP/ORGANIZATION: \_\_\_\_\_

FACILITY  
REQUESTED: \_\_\_\_\_ PHONE: \_\_\_\_\_

DATE(S): \_\_\_\_\_ TIME(S): \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

ATTENDANCE \_\_\_\_\_

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EQUIPMENT NEEDED:

TRASH BARRELS (#) \_\_\_\_\_ PORTABLE STAGE W/SOUND SYSTEM: YES NO

PORTABLE SOUND SYSTEM: YES NO

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ADDITIONAL NEEDS FOR SPECIAL REQUIREMENTS: \_\_\_\_\_

\_\_\_\_\_

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REQUESTED BY: NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_

SITE MANAGER: NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_

**ALCOHOLIC BEVERAGES ARE NOT ALLOWED ON PARK PROPERTY**

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**(TO BE FILLED OUT BY PARK OFFICE)**

1. INSURANCE:      YES              NO              AMOUNT OF COVERAGE:
2. POLICE PROTECTIONS   YES   NO              POLICE PERMIT:      YES   NO
3. OTHER PERMITS (specify): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**PARKS REQUESTED MUST BE ACCEPTED AS IS**

IF ANY ADDITIONAL EQUIPMENT IS REQUESTED YOU WILL BE CHARGED  
APPROPRIATELY

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COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_